

TUVALU CONSTITUTIONAL REVIEW PROJECT – PROJECT ID: 00096486

2017 ANNUAL WORK PLAN

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME				Responsible Party	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount in USD
Output 1: Strengthened institutional and technical capacity of the Constitutional Review Committee and Attorney General's Office to undertake the Constitutional Review Process (Planning Stage)	<i>Activity Result 1.1: Capacity of the Constitutional Review Committee (CRC) is enhanced</i>								
	Activity 1.1.2: Develop committee rules for CRC and passed in parliament	X							
	Activity 1.1.3: Identification of thematic areas and development of TOR for sub-taskforces for each thematic area	X							
	Activity 1.1.4: Develop manuals and undertake ongoing trainings for CRC thematic sub-task forces	X				UNDP	71600- Travels	3,000	
						Sub-total Activity 1.1		3,000	
	<i>Activity Result 1.2: Establishment and building of capacity of the CRC Secretariat, Attorney General's office and Defining the Scope of the review process</i>					UNDP	71200- National Staff Salaries	18,300	
						UNDP	75700- Workshop & training costs	4,100	
	Activity 1.2.1: Develop TOR and undertake recruitment of CRC Secretariat Officer (NOB-Tuvalu)	X	X	X	X	UNDP	72100 Contractual Services – Companies	156	
Activity 1.2.2: Establish TOR for CRC Secretariat and tabled in CRC for approval	X				UNDP	72100 Contractual Services – Companies	844		

Output 2 Enhanced citizen knowledge and engagement on the Constitution and the Constitutional Review Process (Consultation and Information Gathering Stage)	Activity 1.2.3: Conduct specialised training to strengthen technical and secretariat capacity of CRC Secretariat and within office of the Attorney General incl. Gender Dep	X				UNDP	UNDP	72800- IT Equipment	2,250
	Activity 1.2.5: Adequate communication done to all stakeholders on the timing and issues to be discussed	X							
	Activity 1.2.6: Procurement of adequate resources (IT, stationery and furniture) for CRC Secretariat	X				Sub-total Activity 1.2			
	<u>Project Management Costs[1]</u>	X	X	X	X		Cost Sharing	Relevant DPC codes	17,903
	Sub-Total for Output 1								46,553
	Activity Result 2.1: Adequate research undertaken and comprehensive information gathered for the review process								
	Activity 2.1.1: Issues based comparative research undertaken to support the issues identified for the review process bringing experience from other review processes (including past ones in Tuvalu)		X			UNDP	UNDP	71200- Local Consultant (Researchers)	10,000
			X			Sub-total Activity 2.1			
	Activity Result 2.2: Development and planning conducted for Civic Education Campaign and resources and Consultations undertaken for the Review					UNDP	Cost Sharing	74200 Audio Visual & Printing Production	15,000

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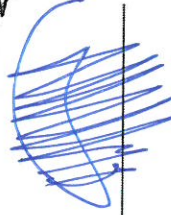
referendum and Adoption of the new Constitution	Activity 3.1.3: CRC sits and deliberates on Recommendations Report and accepts or recommends further updates				X							
	Project Management Costs ¹					Sub-total Activity 3.1						10,000
	Sub-Total for Output 3					UNDP	UNDP					17,903
	Sub-Total All Outputs											27,903
Total Project Costs												212,359
General Management Support												1,629
	Government CSA- 3%											8,232
TOTAL												222,220

Signed by Government of Tuvalu:

Shineh T. Tausi
Signature

HON. OTINIELU T. TAUSI - SPEAKER
Name and Title

Signed by UNDP:


Signature

Bakhodir Burkhanov - Country Director
Name and Title *UNDP Pacific Office in Fiji and Head of Pacific Regional Programme and Policy*